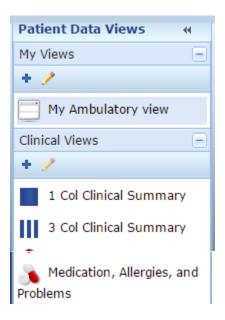
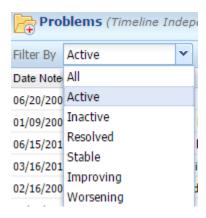
## **Problems List**

1. The Problems List is available through the 1 Column Clinical Summary, 3 Column Clinical Summary, Medication, Allergies and Problems views, or your personal view if you created one with the Problems component included.



- 2. The default columns for Problems are Date Noted, Problem Name, Code, Status, Type, Update Date, Location, and Comments.
- 3. Filtering is available by clicking the drop down arrow next to the Filter By box.



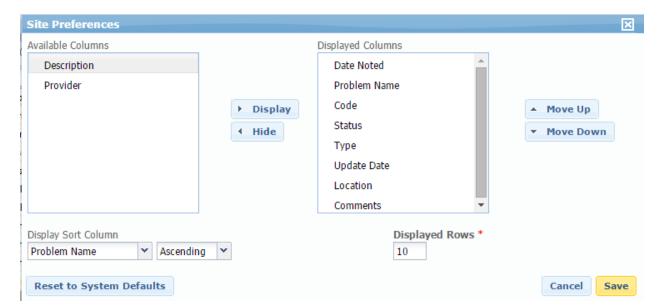
4. The Problems component will show 10 items per page. The total number of results will show up on the bottom right of the component. Use the paging controls in the bottom left of the component to move through each page.



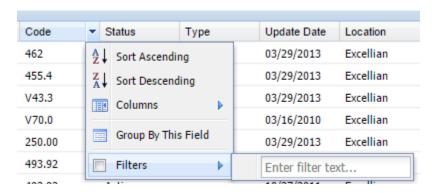
5. To hide or display available columns, click the gear icon on the right side of the Problems header.



- 6. The User Preferences dialog box opens.
- 7. To add any available columns, select it and click the Display button. To hide, select the desired column in Displayed columns and click Hide. Columns with a lock icon are unable to be hidden.
- 8. To reset to the System Defaults, click Reset to System Defaults in the lower left corner.
- 9. Click Save when finished.



10. To change the display order or filter on the columns, hover your mouse over the column header and click the drop down arrow.



**Note:** If you make changes to a component such as Problems in one view and you would like to apply it to all views, you will have to go into each view and make the appropriate changes. For example, if you make changes to Problems in the 1 Column Clinical View and you want those changes to apply to Problems in your personal view or the 3 Column Clinical View, you will have to go into those views and make the changes again. This applies to all components.